

TEMPLETON PARISH COUNCIL

**Agenda for the meeting of Templeton Parish Council to be held
Tuesday 28th July 2026 - 7:30pm at Templeton Village Hall.**

Members: Cllr L O'Brien, (LOB), Cllr J Dent, (JD), Cllr V Hopley, (VH), Cllr J O'Brien, (JOB), Cllr S Stone, (SS), Parish Clerk - Beverley Newman (BN).

Councillors, you are hereby summoned to attend the Meeting of Templeton Parish Council, to be held in Templeton Village Hall on Tuesday 28th July 2026 for the purpose of transacting the following business.

1. Members: Mrs. L. O'Brien (Chairman), Mrs. J. Dent, Mrs. V. Hopley, Mr. J. O'Brien, Mrs. S. Stone.
2. Apologies:
3. Declarations of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, in items to be considered at this meeting.
4. Public Forum: An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. No member of the public will speak for more than 3 minutes. The period of time designated for public participation shall not exceed 15 minutes.
5. Minutes of the previous meeting: The minutes of the Annual Meeting of the Council held at Templeton Village Hall on 26 th May 2026 had been circulated prior to this meeting.
6. Planning: To note any planning decisions made by MDDC and comment on any planning applications received before the meeting. Proposal: Erection of an ancillary storage building incidental to the use of the dwellinghouse Location: Fourways Templeton Tiverton Devon Site Vicinity Grid Ref: 289032/114484 Mid Devon District Council hereby grants full planning permission for the development with conditions. Full planning permission granted.
7. Highways: 7.1 (LOB) - Road Warden and (SS) - Snow Warden. Road Warden - (UPDATE): (LOB/CLLR.LODGE) Resurfacing work Birches Cross to Lower North Combe. (UPDATE): (LOB): Pothole filler delivery. (UPDATE): (LOB) Road and finger signs in the village dirty or in need of repair. (UPDATE):

(LOB/CLLR LODGE): Responsibility of gritting roads not on the main gritting routes. **(LOB)** sending details to Cllr. Lodge regarding a request for possible roads to be reviewed for inclusion.

- **Snow Warden - (UPDATE): (SS)** To report on any updates on the snow plan, grit bins, potential funding from the Highway Maintenance Community Enhancement Fund. **(UPDATE): (SS)** follow up with (DS) MDDC Highways.

8. Reports:

8.1 County and District Council:

8.2 Parish Councillors:

8.3 Village Hall:

8.4 Parochial Church Council: Possibility of the parish council taking over the maintenance of the churchyard. **(UPDATE): (LOB).**

9. Correspondence to note/comment: (Information previously circulated to councillors prior to the meeting):

9.1 DALC Newsletters: Election alignment, Local Government Reorganisation (LGR). The Government has announced that local government in Devon will be reorganised into four unitary authorities, replacing the present system of district and county councils.

9.2 NALC Newsletters: Advice note re mileage expenses increase.

9.3 MDDC Press Releases: Mid Devon District Council has just launched a new app to make accessing council services even easier.

10. Finance:

10.1 To note any receipts since the last meeting and the bank balances - Bank Reconciliation 5th May - 5th July 2026 to approve and minute – signed by chairman and clerk.

- Community Main Account - £5392.89
- Earmarked Reserve Account - £575.13
- Reserve Account - £2819.15

Approve and minute - signed by Chairman, Councillor and Clerk.

4 th June 2026	Transfer from community account to earmarked account – Annual electricity costs for defibrillator x 2 houses.	£ 80.00
4 th June 2026	Transfer from community account to earmarked account – Annual defibrillator maintenance.	£100.00
4 th June 2026	Transfer from community account to earmarked account – Annual landing lights maintenance.	£100.00

8 th June 2026	Bank Interest credit for Reserve Account	£ 8.04
8 th June 2026	Bank Interest credit for Earmarked Account	£ 3.20

10.2 Invoices - to approve any invoices, expense claims presented for payment

5th May – 5th July 2026. to approve and minute – signed by chairman and clerk.

5 th May 2026	Scribe annual health check	£ 94.80
20 th May 2026	Website	£ 21.10
29 th May 2026	Zurich Insurance annual premium	£241.00
29 th May 2026	Clerk salary	Redacted. Personal data exempt from being disclosed.
1 st June 2026	Scribe monthly payment	£ 24.00
8 th June 2026	Internal auditor payment.	£ 75.00
22 nd June 2026	Website	£ 21.10
26 th June 2026	Clerk Salary	Redacted. Personal data exempt from being disclosed.
1s July 2026	Scribe monthly payment	£ 24.00

10.3 Budget 2026/2027 and Precept - Monitoring of budget and precept. To receive a budget v actual for quarter 2+ of 2026/27. **(UPDATE): (LOB/BN)**. Finance report - **UPDATE: (LOB)**.

10.4 Budget 2026/27 Forecast - **(UPDATE): (LOB/BN)**. HMRC payment.

10.5 Parish Council Insurance - **(UPDATE): (BN)**.

10.6 VAT reclaim **(BN)**.

11. Matters arising from minutes not covered elsewhere on this agenda:

12. Correspondence/Items to Discuss:

12.1 Parish Footpaths - Parish Paths P3 Partnership Scheme. **(UPDATE): (LOB)**

12.2 Discuss 20 mph speed limits - possibility of 20mph speed limits through the built-up areas in the village. **(UPDATE): (LOB)**. Ongoing investigations.

12.3 School Bus - **(UPDATE): (LOB)**.

12.4 Website - **(UPDATE) (BN)**.

12.5 Ex-Valley Market Bus - **(UPDATE): (LOB)**. Group outing.

12.6 Complaints Policy review. **(BN)**.

12.7 Draft Data Protection Policy. (BN).

12.8 Draft Data Protection Complaints Policy. (BN).

12.9 Draft Debit Card Policy. (LOB/BN).

12.10 Register of Interests. (BN). An important legislative change affecting the publication of Members' personal information. From **29 June 2026**, local authorities will no longer be required to publish an elected or co-opted member's home address in the public Register of Interests. This change is introduced through section 32A of the Localism Act 2011, as inserted by section 65 of the English Devolution and Community Empowerment Act 2026.

13. Items raised by Councillors:

13.1 Screen Devon/filming in Mid Devon - (UPDATE): (LOB).

13.2 Defibrillator in the Telephone Box - (UPDATE): (LOB). Memorandum of Understanding. Liability insurance **(BN)**.

13.3 Existing Clerk resignation. (LOB).

13.4 Appointment of incoming Clerk. (LOB).

13.5 Newly appointed clerk - Resolution to appoint the newly appointed clerk to act as Responsible Financial Officer, (the statutory officer responsible for managing a parish council's financial affairs) and Data Protection Officer for Templeton Parish Council. **(LOB)**.

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B Newman

PARISH CLERK

**Any queries, please contact Beverley Newman (Parish Clerk)
Email: clerk@templetonparishcouncil.org.uk**

Next meeting:

Tuesday 29th September 2026

to be held at

Templeton Village Hall - 7.30 p.m.