

TEMPLETON PARISH COUNCIL

**Agenda for the Annual Meeting of the Council - Templeton Parish Council
to be held**

Tuesday 26th May 2026 - 8:00pm at Templeton Village Hall.

(This meeting follows the Annual Parish Meeting which commences at 7.30 p.m.)

Members: Cllr L O'Brien, (LOB), Cllr J Dent, (JD), Cllr V Hopley, (VH), Cllr J O'Brien, (JOB), Cllr S Stone, (SS), Parish Clerk - Beverley Newman (BN).

Councillors, you are hereby summoned to attend the Annual Meeting of The Council - Templeton Parish Council, to be held in Templeton Village Hall on Tuesday 26th May 2026 for the purpose of transacting the following business.

1. Election of Chair.

2. Members: Mrs. L. O'Brien (Chairman), Mrs. J. Dent, Mrs. V. Hopley, Mr. J. O'Brien, Mrs. S. Stone.

Apologies for absence received from Cllr. Stone.

3. Declarations of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, in items to be considered at this meeting.

4. Public Forum: An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. No member of the public will speak for more than 3 minutes. The period of time designated for public participation shall not exceed 15 minutes.

5. Minutes of the previous meeting: The minutes of the previous Meeting of the Council held at Templeton Village Hall on 31st March 2026 had been circulated prior to this meeting.

6. Planning: To note any planning decisions made by MDDC and comment on any planning applications received before the meeting.

- **26/00583/HOUSE** | Erection of an ancillary storage building incidental to the use of the dwelling house | Fourways Templeton Devon EX16 8BJ - Awaiting decision.

7. Highways:

7.1 (LOB) - Road Warden and (SS) - Snow Warden.

- **Road Warden - (UPDATE): (LOB)** Resurfacing work Birches Cross to Lower North Combe. **(UPDATE): (CLLR LODGE)** investigating if a scheme is in place for the work to be completed **(LOB):** Pothole filler delivery, survey of potholes and team of volunteers. **(UPDATE): (LOB)** Road and finger signs in the village dirty or in need of repair.
- **Snow Warden - (UPDATE): (SS)** To report on any updates on the snow plan, grit bins, potential funding from the Highway Maintenance Community Enhancement Fund.
- **(UPDATE): (LOB/BN/CLLR, LODGE)** Responsibility of gritting roads not on the main gritting routes.

7.2 Proposal 6 - Upgrading of Footpath No 3 Tiverton (Titchens Lane) to Bridleway (GR SS 9010 1414 to 8892 1282. **(UPDATE): (BN).**

8. Reports:

8.1 County and District Council: Email possible transfer of community assets. Scheme closes 30th June 2026. Information circulated to councillors prior to meeting.

Reports from Cllr Lodge, Devon County Councillor for Tiverton West and Cllr. A Stirling, Mid Devon District Councillor, West Exe. Information circulated to councillors prior to meeting.

8.2 Parish Councillors:

8.3 Village Hall: (UPDATE): (LOB) Funding proposals for urinal project.

8.4 Parochial Church Council: (UPDATE): (LOB) Churchyard maintenance.

9. Correspondence to note/comment: (Information previously circulated to councillors prior to the meeting):

9.1 DALC Newsletters:

9.2 NALC Newsletters:

9.3 MDDC Press Releases: Local Community Assets/Asset Management. New Mid Devon Website. Community Emergency Plans.

10. Finance:

To note any further receipts, invoices or expense claims presented for payment since the last meeting and the bank balances - Bank Reconciliation 1st March – 31st March 2026 - To be approved and signed.

- **10.1 End of Year Accounts 2025/2026** - To be approved and signed.
- **10.2 To discuss the Internal Audit Report.** This had previously been circulated to council.
- **10.3 To agree the Annual Governance Statement for 2025-2026.**
- **10.4 To agree the Accounting Statement for 2025-2026.**
- **10.5 To agree that the Parish Council wishes to certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Small Authorities) Regulations 2015.**
- **10.6 To agree The Notice of the Period for the Exercise of Public Rights and other information for the year ended 31st March 2026 required by Local Audit and Accountability Act 2014 Sections 25, 26 and 27. The Accounts and Audit Regulations 2015 (SI 2015/234).**

10.7 To note any receipts since the last meeting and the bank balances – Bank Reconciliation 1st April 2025 – 4th May 2026 - to approve and minute - signed by Chairman and Clerk.

- Community Main Account - £6800.21
- Earmarked Reserve Account - £ 291.93
- Reserve Account - £2811.11

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| 15 th April 2026 | MDDC Precept | £6260.51 |
| 14 th April 2026 | Donation from 'bingo night' fund raising Templeton Village Hall – Sum up payment | £ 128.00 |
| 22 nd April 2026 | Donation from 'bingo night' fund raising Templeton Village Hall – cash deposit | £ 125.00 |
| 24 th April 2026 | Transfer from Earmarked Account to Community Account for Templeton Village Hall Project Roof Repairs | £ 1500.00 |

Approve and minute - signed by Chairman, Councillor and Clerk

**10.8 Invoices – to approve any invoices or expense claims presented for payment
1st April to 4th May 2026.**

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| 1 st April 2026 | Scribe monthly payment | £ 24.00 |
| 20 th April 2026 | Website | £ 21.10 |
| 27 th April 2026 | Templeton Village Hall Project Roof Repairs | £ 1500.00 |
| 1 st May 2026 | Clerk Salary | Redacted. Personal data exempt from being disclosed. |
| 1 st May 2026 | Consumables – ink printer cartridges x 2 | £ 33.98 |
| 1 st May 2026 | Scribe monthly payment | £ £24.00 |

10.9 Precept (UPDATE): (LOB/BN). Confirmation of precept receipt and transference of monies.

10.10 Transference of monies from Bingo Night fund raising - Annual Defibrillator maintenance and maintenance of Night Landing Site for Devon Air Ambulance into earmarked account (LOB).

10.11 Repairs and remedial work - Templeton Village Hall. (UPDATE): (BN).

10.12 Budget 2026/2027 and Precept - Monitoring of budget and precept. To receive a budget v actual for quarter 1 of 2026-27 (UPDATE): (LOB/BN).

10.13 Budget 2026/27 Forecast - (UPDATE): (LOB/BN).

10.14 Parish Council Insurance - (BN).

11. Matters arising from minutes not covered elsewhere on this agenda:

12. Correspondence/Items to Discuss:

12.1 Parish Footpaths - Parish Paths P3 Partnership Scheme. (UPDATE): (LOB) Bluebell walk, Templeton footpath walks and local group walks. Funding possibility review.

12.2 Discuss 20 mph speed limits - possibility of 20mph speed limits through the built-up areas in the village. (UPDATE): (LOB/CLLR LODGE). (UPDATE): (SS) Road safety. **(UPDATE): (BN)** Possibility of Bikeability courses. **(UPDATE): (LOB)** School bus pick up places.

12.3 Website (BN).

12.4 Ex-Valley Market Bus - (UPDATE): (LOB). Group outing.

13. Items raised by Councillors:

13.1 Screen Devon/filming in Mid Devon - (UPDATE): (LOB).

13.2 Defibrillator in the Telephone Box - (UPDATE): (LOB). Memorandum of Understanding.

13.4 Devon Wildlife Trust - Saving Devon's Treescapes project - parish/town involved in receiving a free Landmark Tree. (UPDATE): (LOB). Contact with St Margaret's Church.

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Tuesday 26th May 2026 – 8.00 pm at Templeton Village Hall.**

This meeting follows on from the Annual Parish Meeting which commences at 7.30 p.m.

B Newman

PARISH CLERK

**Any queries, please contact Beverley Newman (Parish Clerk)
Email: clerk@templetonparishcouncil.org.uk**

Next meeting:

Tuesday 28th July 2026 at Templeton Village Hall.