

TEMPLETON PARISH COUNCIL

**Agenda for the meeting of Templeton Parish Council to be held
Tuesday 31st March 2026 - 7:30pm at Templeton Village Hall.**

**Members: Cllr L O'Brien, (LOB), Cllr J Dent, (JD), Cllr V Hopley, (VH), Cllr J O'Brien,
(JOB), Cllr S Stone, (SS), Parish Clerk - Beverley Newman (BN).**

**Councillors, you are hereby summoned to attend the Meeting of Templeton Parish
Council, to be held in Templeton Village Hall on Tuesday 31st March 2026 for the purpose
of transacting the following business.**

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| 1. Members: Mrs. L. O'Brien (Chairman), Mrs. J. Dent, Mrs. V. Hopley, Mr. J. O'Brien,
Mrs. S. Stone. |
| 2. Declarations of Interest: In accordance with the Code of Conduct, members are required
to declare any personal or disclosable pecuniary interests, in items to be considered at
this meeting. |
| 3. Public Forum: An opportunity for members of the public to make representations,
answer questions and give evidence in respect of any item of business on the agenda, or
any matter of interest to the parish. No member of the public will speak for more than 3
minutes. The period of time designated for public participation shall not exceed 15
minutes. |
| 4. Minutes of the previous meeting: The minutes of the previous Annual Meeting of the
Council held at Templeton Village Hall on 27th January 2026 had been circulated
prior to this meeting. |
| 5. Planning: To note any planning decisions made by MDDC and comment on any planning
applications received before the meeting. <ul style="list-style-type: none">● Proposal: Retention of change of use of forestry building to agriculture Location: Land
at NGR 287169 114552 (Formerly Part Mount Pleasant Farm) Templeton Site Vicinity
Grid Ref: 287166 / 114501 Parish: Templeton 49● Proposal: Erection of a self-build dwelling following demolition of an agricultural
building utilising the Class Q fallback position (25/01096/PNCOU), to include change of
use of agricultural land to domestic garden. Location: Land and Building at NGR 286984
114478 Mount Pleasant Farm Templeton |

6. Highways:

6.1 (LOB) - Road Warden and (SS) - Snow Warden.

- **Road Warden - (UPDATE): (LOB)** Resurfacing work Birches Cross to Lower North Combe. **(UPDATE): (LOB):** Pothole filler delivery. **(UPDATE): (LOB)** Road and finger signs in the village dirty or in need of repair.
- **Snow Warden - (UPDATE): (SS)** To report on any updates on the snow plan, grit bins, potential funding from the Highway Maintenance Community Enhancement Fund. **(UPDATE): (SS)** follow up with (DS) MDDC Highways.
- **(UPDATE): (LOB)** Responsibility of gritting roads not on the main gritting routes and possible discussions with other parishes regarding this. **(LOB)** contact (DM) Highways.
- **(UPDATE): (BN)** Insurance company update regarding volunteer self-help work.

6.2 Proposal 6 - Upgrading of Footpath No 3 Tiverton (Titchens Lane) to Bridleway (GR SS 9010 1414 to 8892 1282. **(UPDATE): (BN)**.

7. Reports:

7.1 County and District Council:

7.2 Parish Councillors:

7.3 Village Hall:

7.4 Parochial Church Council:

8. Correspondence to note/comment: (Information previously circulated to councillors prior to the meeting):

8.1 DALC Newsletters: Community Hubs

8.2 NALC Newsletters:

8.3 MDDC Press Releases:

9. Finance:

9.1 To note any receipts since the last meeting and the bank balances - Bank Reconciliation 4th January 2025 – 23rd March 2026

- Community Main Account - £1094.70
- Earmarked Reserve Account - £1791.93
- Reserve Account - £2811.11

Approve and minute - signed by Chairman, Councillor and Clerk.

**9.2 Invoices - to approve any invoices, expense claims presented for payment
4th January – 27th March 2026.**

7 th January 2026	ICO Publication	£47.00
9 th January 2026	Bank Transfer – Earmarked account to reserve account	£1,500.00
14 th January 2026	Landing Lights from Reserve account	£389.76
19 th January 2026	Bank Transfer from community account to Reserve account for Landing lights payment	£389.76
21 st January 2026	IONIS Website	£21.10
30 th January 2026	Clerk Salary	Redacted. Personal data exempt from being disclosed.
2 nd February 2026	Scribe Subscription	£24.00
20 th February 2026	IONIS Website	£21.10
2 nd March 2026	Scribe Subscription	£24.00
2 nd March 2026	Clerk Salary	Redacted. Personal data exempt from being disclosed.
2 nd March 2026	Bank Interest – Reserve Account	£5.60
2 nd March 2026	Bank Interest – Earmarked Account	£5.97
2 nd March 2026	Refund from Barclays Bank to Reserve Account for landing lights payment	£389.76
5 th March 2026	Bank transfer from Reserve Account to Community Account to pay for Landing Lights Payments Westexe Solutions Ltd	£389.76
9 th March 2026	Westexe Solutions Ltd – Landing lights	£389.76
20 th March 2026	IONIS Website	£21.10
27 th March 2026	Clerk Salary	Redacted. Personal data exempt from being disclosed.
8 th September 2025	Bank Interest – Reserve Account	£0.76
8 th September 2025	Bank Interest – Earmarked Account	£12.34

9.3 Bank change of address. (UPDATE): (LOB/BN).

9.4 Repairs and remedial work -Templeton Village Hall. (UPDATE): (LOB/BN) Transfer of £1500 funds from the earmarked account to the community account to be approved and payment to The Village Hall to be approved.

9.5 Budget 2025/2026 and Precept - Monitoring of budget and precept. To receive a budget v actual in preparation for year end 31st March 2026. **(UPDATE): (LOB/BN).** Finance report - **UPDATE: (LOB).**

9.6 Budget 2026/27 Forecast - (UPDATE): (LOB/BN). Discuss maintenance costs for landing lights at Templeton Village Hall and Defibrillator maintenance costs.

9.7 Scribe End of Year Health Check - (UPDATE) (BN).

9.8 Appointment of Internal Auditor - (UPDATE) (BN).

10. Matters arising from minutes not covered elsewhere on this agenda:

11. Correspondence/Items to Discuss:

11.1 Parish Footpaths - Parish Paths P3 Partnership Scheme. **(UPDATE): (LOB)** Feasibility of bluebell walk, Templeton footpath walks and local group walks. Funding possibility review.

11.2 Discuss 20 mph speed limits - possibility of 20mph speed limits through the built-up areas in the village. **(UPDATE): (LOB)**. Providing evidence gathering to Cllr.S.Lodge.

11.3 Ex-Valley Market Bus - (UPDATE): (LOB). Group outing.

12. Items raised by Councillors:

12.1 Screen Devon/filming in Mid Devon - (UPDATE): (LOB).

12.2 Defibrillator in the Telephone Box - (UPDATE): (LOB). Maintenance costs for budget 26/27 to be approved.

12.3 Light at Templeton Village Hall - (UPDATE): (LOB/BN). Repair of lights. Maintenance costs for budget 26/27 to be approved.

12.4 Devon Wildlife Trust - Saving Devon's Treescapes project - parish/town involved in receiving a free Landmark Tree. (UPDATE): (LOB).

12.5 New Assertion 10 reference the 2025-26 Annual Governance Report (UPDATE): (BN).

Review and adoption of policies:

- **12.6 Data Audit for GDPR.** To review. Information circulated to councillors prior to the meeting.
- **12.7 Internal Controls. Information circulated to councillors prior to meeting.** To review the Policy Statement of Internal Control and Annual Review of Effectiveness of Internal Control 2025-26. Information circulated to councillors prior to meeting.
- **12.8 Risk Assessment and Risk Management Policy.** To review. Information circulated to councillors prior to meeting
- **12.9 Privacy Policy.** To review. Information circulated to councillors prior to meeting.

- **12.10 General Reserves Policy.** To review. Information circulated to councillors prior to the meeting.
- **12.11 Standing Orders.** To review. Information circulated to councillors prior to the meeting.
- **12.12 Financial Regulations.** To review. Information circulated to councillors prior to the meeting.
- **12.13 Code of Conduct.** To review. Information circulated to councillors prior to the meeting.
- **12.14 Website Accessibility Statement.** To review. Information circulated to councillors prior to the meeting.

12.15 Templeton Parish Council Meeting Dates. (UPDATE): (BN). Stoodleigh Parish Council.

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B Newman

PARISH CLERK

**Any queries, please contact Beverley Newman (Parish Clerk)
Email: clerk@templetonparishcouncil.org.uk**

Next meeting:

Tuesday 26th May 2026 at Templeton Village Hall.

Annual Parish Meeting at 7.30 p.m.

Annual Meeting of the Council at 8.00 p.m.

