

TEMPLETON PARISH COUNCIL

**Agenda for the meeting of Templeton Parish Council to be held
Tuesday 27th January 2026 - 7:30pm at Templeton Village Hall.**

Members: Cllr L O'Brien, (LOB), Cllr J Dent, (JD), Cllr V Hopley, (VH), Cllr J O'Brien, (JOB), Cllr S Stone, (SS), Parish Clerk - Beverley Newman (BN).

Councillors, you are hereby summoned to attend the Meeting of Templeton Parish Council, to be held in Templeton Village Hall on Tuesday 27th January 2026 for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting.

1. Members: Mrs. L. O'Brien (Chairman), Mrs. J. Dent, Mrs. V. Hopley, Mr. J. O'Brien, Mrs. S. Stone.

Apologies for Absence received from:

- Cllr. S. Lodge, Devon County Councillor for Tiverton West.

2. Declarations of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, in items to be considered at this meeting.

3. Public Forum: An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. No member of the public will speak for more than 3 minutes. The period of time designated for public participation shall not exceed 15 minutes.

4. Minutes of the previous meeting: The minutes of the previous Annual Meeting of the Council held at Templeton Village Hall on 26th November 2025 had been circulated prior to this meeting.

5. Planning: To note any planning decisions made by MDDC and comment on any planning applications received before the meeting.

- Certificate of lawfulness for the existing use of a dwelling in breach of agricultural occupancy condition 1 of Planning Permission EI 2178 for a period in excess of 10 years Highfields Templeton Tiverton Devon EX16 8BJ.

6. Highways:

6.1 (LOB) - Road Warden and (SS) - Snow Warden.

- **Road Warden - (UPDATE): (LOB)** Resurfacing work Birches Cross to Lower North Combe. The Ford - potholes.
- **Snow Warden - (UPDATE): (SS)** To report on and discuss the snow plan, grit bins and grit routes.
- **(UPDATE): (BN)** Templeton Parish Council insurance company regarding volunteers.

6.2 Lower North Coombe Farm, Templeton - damaged bridge - (UPDATE): (SS) (LOB).

6.3 Proposal 6 - Upgrading of Footpath No. 3 Tiverton (Titchens Lane) to a Bridleway (GRSS 9010 1414 to 8892 1282). (UPDATE): (BN) Public Rights of Way Officer – Definitive Map Research for Mid Devon, Devon Council confirmed council's comments acknowledged by MDDC.

6.4 Road Closures (UPDATE): (LOB) Signage and communication regarding any future road closures in Templeton.

7. Reports:

7.1 County and District Council: Pots and pans will be part of the MDDC recycling service delayed (UPDATE): (Cllr. Harrower).

7.2 Parish Councillors:

7.3 Village Hall:

7.4 Parochial Church Council: Report from (LOB).

8. Correspondence to note/comment: (Information previously circulated to councillors prior to the meeting):

8.1 DALC Newsletters:

8.2 NALC Newsletters: Circulated prior to this meeting. Legal updates. November 2025 – Purchasing gifts, remote meetings, lending money to third parties. Cllr Iain Hamilton is the new chair of the National Association of Local Councils (NALC). New advice note on staffing changes after community governance reviews.

8.3 MDDC Press Releases: Circulated prior to this meeting.

Latest set of side waste results which have just been sent through following the most recent survey conducted in the District between October and November 2025. As with previous month, this data continues to show excellent compliance by the District (99.7%) since commenced Bin-It 123 in October 2022.

9. Finance:

9.1 To note any receipts since the last meeting and the bank balances - Bank Reconciliation 4th November 2025 - 3rd January 2026 - Bank balances as at 3rd January 2026:

- Community Main Account - £2,425.88,
 - Earmarked Reserve Account - £3,285.96
 - Reserve Account - £1,305.51
- approve and minute - signed by Chairman, Councillor and Clerk.

**9.2 Invoices - to approve any invoices, expense claims presented for payment
4th November to 3rd January 2026.**

13 th November 2025	Erroneous transaction Prime Amazon	£16.99
17 th November 2025	Erroneous transaction Amazon	£27.99
17 th November 2025	Erroneous transaction Prime Amazon	£33.99
19 th November 2025	Erroneous transaction Amazon	£12.99
25 th November 2025	Erroneous transaction Amazon	£19.54
25 th November 2025	Erroneous transaction Prime Amazon refund	£16.99 credit
25 th November 2025	Erroneous transaction Amazon refund	£27.99 credit
25 th November 2025	Erroneous transaction Prime Amazon refund	£33.99 credit
25 th November 2025	Erroneous transaction Amazon refund	£12.99 credit
25 th November 2025	Erroneous transaction Amazon refund	£19.54 credit
21 st November 2025	IONIS Website	£18.00
28 th November 2025	Clerk Salary	Redacted. Personal data exempt from being disclosed.
1 st December 2025	Scribe Subscription	£24.00
22 nd December 2025	IONIS	£21.10
23 rd December 2025	Clerk Salary	Redacted. Personal data exempt from being disclosed.
2 nd January 2026	Scribe Subscription	£24.00

9.3 Budget 2025/2026 and Precept - Monitoring of budget and precept. To receive a budget v actual for quarter 4 of 2025-26. Discuss. **UPDATE: (LOB/BN).**

9.4 Budget 2026/27 Forecast - **(UPDATE): (LOB/BN).**

9.5 Repairs and remedial works - Templeton Village Hall Roof. **(UPDATE): (LOB/BN).** Transfer of £1500 to reserve bank account.

9.6 Appointment of Internal Auditor - Councillors to discuss.

9.7 Year end Health Check - Scribe - **UPDATE: (BN).**

10. Matters arising from minutes not covered elsewhere on this agenda:

11. Correspondence/Items to Discuss:

11.1 Parish Footpaths - Parish Paths P3 Partnership Scheme. **(UPDATE): (LOB/SS)** Feasibility of bluebell walk, Templeton footpath walks and local group walks.

11.2 Discuss 20 mph speed limits - possibility of 20mph speed limits through the built-up areas in the village. Discuss contacting Highways for their agreement to

signs being put up (on private properties) for those who would like people to reduce their speed and remind drivers to slow. **(UPDATE): (LOB)**. Regarding evidence gathering.

11.3 Ex-Valley Market Bus - (UPDATE): (LOB). Group outing.

11.4 Councillors Statement of Assurance (BN). NALC -The Improvement and Development Board has introduced the Councillor's Statement of Assurance. This initiative strengthens our commitment to creating positive, supportive and respectful parish and town council environments. Councillors to sign at the meeting.

12. Items raised by Councillors:

12.1 Light at Templeton Village Hall - (UPDATE): (LOB). Repair of lights. Setting up a Memorandum of Understanding.

12.2 Screen Devon/filming in Mid Devon - (UPDATE): (LOB).

12.3 Defibrillator in the Telephone Box - (UPDATE): (LOB). Discussions with St Margaret's Church.

12.4 Devon Wildlife Trust - Saving Devon's Treescapes project - parish/town involved in receiving a free Landmark Tree. (UPDATE): (LOB).

12.5 Data Protection Certificate Annual Payment Direct Debit (UPDATE): (BN).

12.6 Templeton Parish Council Meeting Dates. (UPDATE): (BN).

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B Newman

PARISH CLERK

**Any queries, please contact Beverley Newman (Parish Clerk)
Email: clerk@templetonparishcouncil.org.uk**

Next meeting: Tuesday 31st March 2026 – 7.30 p.m. at Templeton Village Hall.