

TEMPLETON PARISH COUNCIL

**Agenda for the meeting of Templeton Parish Council to be held
Tuesday 30th September 2025 - 7:30pm at Templeton Village Hall.**

Members: Cllr L O'Brien, (LOB), Cllr J Dent, (JD), Cllr S Stone, (SS), Cllr J O'Brien, (JOB),
Parish Clerk - Beverley Newman (BN).

Councillors, you are hereby summoned to attend the Meeting of Templeton Parish Council, to be held in Templeton Village Hall on Tuesday 30th September 2025 for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting.

1. Members: Mrs. L. O'Brien (Chairman), Mrs. J. Dent, Mr. J. O'Brien, Mrs. S. Stone.
2. Declarations of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, in items to be considered at this meeting.
3. Public Forum: An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. No member of the public will speak for more than 3 minutes. The period of time designated for public participation shall not exceed 15 minutes. <ul style="list-style-type: none">• Email correspondence to MDDC Planning Department from a parishioner regarding Enforcement Notice EP/21/090/AN. UPDATE: Cllr. Stirling - MDDC Planning Department and Environmental Health regarding a progress report.
4. Minutes of the previous meeting: The minutes of the previous Annual Meeting of the Council held at Templeton Village Hall on 26 th August 2025 had been circulated prior to this meeting.
5. Planning: To note any planning decisions made by MDDC and comment on any planning applications received before the meeting.

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6. Highways:

6.1 (LOB) - Road Warden and (SS) - Snow Warden.

- **Road Warden - (UPDATE): (LOB)** Resurfacing work at Temple Bridge to North Combe Cross. The Ford - flow of river and the high level.
- **Snow Warden - (UPDATE): (SS)** Communication - Emergency Plan strategy with village hall. **(UPDATE): (SS)** Snow spreader, grit and public liability insurance.

(UPDATE): (BN) to forward Emergency plan to Cllr Harrower, District Councillor once approved.

7. Reports:

7.1 County and District Council: Pots and pans will be part of the MDDC recycling service from Monday 15 September 2025.

7.2 Parish Councillors:

7.3 Village Hall:

7.4 Parochial Church Council:

8. Correspondence to note/comment: (Information previously circulated to councillors prior to the meeting):

8.1 DALC Newsletters: Devolution event October 16th, AGM Conference and Exhibition 1st October.

8.2 NALC Newsletters: Committee elections.

8.3 MDDC Press Releases:

9. Finance:

9.1 To note any receipts since the last meeting and the bank balances - Bank Reconciliation 1st August – 23rd September 2025 - Bank balances as at 23rd September 2025:

- Community Main Account - £4,229.02,
 - Earmarked Reserve Account - £3,730.97, (interest payment £12.34 on 08.09.25).
 - Reserve Account - £2,300.76, (interest payment £0.76 on 08.09.25).
- approve and minute - signed by Chairman, Councillor and Clerk.

9.2 Invoices – to approve any invoices, expense claims presented for payment 1st August to 30th September 2025.

15 th August 2025	Scribe Subscription	£24.00
20 th August 2025	IONIS Website	£18.00
29 th August 2025	Clerk Salary	Redacted. Personal data exempt from being disclosed.
29 th August 2025	Internet Transfer from Community	£2,300 (minute reference: 9.5 – 26 th August 2025)

		Account to Reserve Account		
	15 th September 2025	Scribe Subscription	£24.00	
	22 nd September 2025	IONIS Website	£18.00	
	26 th September 2025	Clerk Salary	Redacted. Personal data exempt from being disclosed	

9.3 Telephone Box – Repairs and refurbishment - Invoice 2085, minuted as received at 26th August 2025 – Council to approve payment.

9.4 Budget 2025/2026 and Precept. Monitoring of budget and precept. To receive a budget v actual for quarter 2 of 2025-26. **UPDATE: (LOB)** and clerk's hours.

9.5 Repairs and remedial works - Templeton Village Hall Roof. **(UPDATE): (LOB/BN).**

10. Matters arising from minutes not covered elsewhere on this agenda:

11. Correspondence/Items to Discuss:

11.1 Parish Footpaths - Parish Paths P3 Partnership Scheme. **UPDATE: (LOB).**
(UPDATE): (SS) Feasibility of 'beating the bounds' and contact with Templeton Village Hall.

11.2 Children's safety whilst walking along Temple Cross to St Margaret's Church to catch the school bus. **(UPDATE): (JD, LOB). (BN)** Contact with bus company.

11.3 Draft Freedom of Information Publication Scheme to be approved. **(UPDATE): (BN).**
Draft publication had been circulated prior to this meeting.

11.4 Draft Co-option policy to be approved. Draft policy had been circulated prior to this meeting.

11.5 Councillor vacancy advertisement and interview date to be approved.

11.6 Parish Council meeting dates for 2026 to be agreed by councillors.

12. Items raised by Councillors:

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B Newman

PARISH CLERK

**Any queries, please contact Beverley Newman (Parish Clerk)
Email: clerk@templetonparishcouncil.org.uk**