

TEMPLETON PARISH COUNCIL

**Agenda for the meeting of Templeton Parish Council to be held
Tuesday 26th November 2024 - 7:30pm at Templeton Village Hall.**

Members: Cllr L O'Brien, (LOB), Cllr D Leeming, (DL), Cllr J Dent, (JD), Cllr S Stone, (SS),
Cllr J O'Brien, (JOB), Parish Clerk - Beverley Newman (BN).

Councillors, you are hereby summoned to attend a meeting of Templeton Parish Council, to be held in Templeton Village Hall on Tuesday 26th November 2024 for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting.

Members: Mrs. L. O'Brien (Chairman), Mr. D. Leeming (Vice-Chairman), Mrs. J. Dent,
Mr. J. O'Brien, Mrs. S. Stone.

1. Apologies for Absence:

2. Declarations of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, in items to be considered at this meeting.

3. Public Forum: An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. No member of the public will speak for more than 3 minutes. The period of time designated for public participation shall not exceed 15 minutes.

3.1

- At the Council meeting on 24th September, a parishioner requested confirmation of the elected District Councillors for Templeton Parish and requested information on District Councillors invitation to Templeton Parish Council meetings. **Update: (BN).**
- At the Council meeting on 24th September, a parishioner had voiced concerns regarding responses from District Councillors and Planning Department regarding urgent planning issues. **Update: (LOB/BN).**
- At the Council meeting on 24th September, a parishioner had 'read out' on behalf of another parishioner, concerns relating to planning application 24/01003/PNAG and 24/00893/PNAG as the parishioner had also not received replies to his urgent correspondence. **Update: AS PER 3.1 (LOB/BN).** Item 5.1 also refers.

4. Minutes of the previous meeting: The minutes of the previous meeting of Templeton Parish Council held at Templeton Village Hall on 24th September had been circulated prior to this meeting.

To agree the minutes as an accurate record of the parish meeting held on 24th September 2024.

5. Planning: To note any planning decisions made by MDDC and comment on any planning applications received before the meeting:

5.1 Member of the public had discussions at the meeting on 23rd July 2024 - Slurry/digestate lagoon on former Fernlea Lands. Ref: 24/00893/PNAG - misrepresentation of a prior notification regarding her property. (BN) to urgently re-send the letter to MDDC Planning Department. **Update: (BN).**

5.2 Erection of Eco Laundry shed for use in connection with Anaerobic Digester Location: Land at NGR 283175 113696 Menchine Farm Nomansland Devon Grid Ref: 283175 : 113696 - Application received revised drawings and additional Information. Councillors to note.

6. Highways:

6.1 Ditch Clearance - Report to Cllr Chesterton. **Update: (LOB/JD).**

6.2 Devon Highways Measurement Sign. **Update: (LOB).**

6.3 Unusable and dangerous passing places on our roads - Meeting with Highways Officer. **Update: (LOB/SS).**

6.4 Vote to approve (LOB) as Road Warden and (SS) as Snow Warden. After voting has been agreed, completion of training for Snow and Road Warden schemes will transpire.

6.5 To discuss '20 is Plenty' campaign. **(LOB).**

7. Reports:

7.1 County and District Council: Tiverton West County Report September / October 2024 to note from parish council meeting held on 24th September.

7.2 Parish Councillors: No reports submitted.

7.3 Village Hall: Potential asbestos located at the village hall. **Update: (JD).**
Scrap Metal Day. **Update: (LOB).**

7.4 Parochial Church Council: Harvest supper and Christmas activities. **Update: (LOB).**

7.5 Mid Devon District Council: Latest side waste results following the most recent survey conducted in the District during September 2024. These again show over a 99% compliance rate achieved by the District with the Bin-It 123 scheme. Councillors forwarded information on 8.10.24, 4.11.24 and 7.11.24 - to note.

8. Finance:

8.1 Banking Administration Management - removal of previous clerk (SS) from correspondence. **Update: (LOB/BN).**

8.2 Clerk (BN) access to bank account. **Update: (LOB).**

8.3 Process of reclaiming HRMC and VAT. **Update: (LOB/BN).**

8.4 Invoices - to approve any invoices or expense claims presented for payment. No receipts noted.

IONIS Website reimbursement payments to Councillor (DL):

- Invoice Number 203042047765 dated 16.05.2024 £ 18.00
- Invoice Number 203042549993 dated 16.06.2024 £ 18.00

Stationery reimbursement payments to Clerk (BN):

- Grip Black Pens £ 2.50
- Photocopier Paper £ 4.20

Finance Courses - Budgeting, VAT, Procurement Act, Year End and Transparency. (BN). £168.00

Clerk Salary - September 2024 £290.62

Clerk Salary - October 2024 £290.62

8.5 To note any receipts since the last meeting and the bank balances - Bank Reconciliation 1st September 24 - 31st October 24 - to approve and minute - signed by Chairman and Clerk.

8.6 Budget 24/25 and Precept.

8.7 Bank Reserve Account – Village hall repairs, telephone box. **(LOB).**

8.8 Change of bank address record to be agreed. **(LOB).**

8.9 S137 of the Local Government Act 1972 enables local councils to spend a limited amount of money for purposes for which they have no other specific statutory expenditure. **Update: (LOB/BN).**

8.10 Financial documents to be prepared on a bi-monthly basis. To be agreed by the council and Financial Regulations amended. **(LOB).**

9. Risk Assessment:

9.1 Risk Assessment - Councillors forwarded proposed Risk Assessment prior to meeting. **Update: (LOB/BN).**

9.2 Risk Assessment Form - Councillors forwarded proposed Risk Assessment Form prior to meeting. To note. **(BN).**

10. Matters arising from minutes not covered elsewhere on this agenda

10.1 Public transport for residents of Templeton. **Update: (LOB).**

10.2 Old School House - Bad state of repair. **Update: (LOB).**

11. Correspondence/Items to Discuss:

11.1 Telephone Box - Templeton Telephone Exchange. Update: (LOB).

11.2 Grit Bin - Relocation. Update: (LOB).

11.3 Templeton Parish Council website - Additional sources of information for the website. Update: (LOB).

11.4 Statutory documents to be stored on the website for previous 12 months. (LOB).

11.5 Noticeboard by the telephone box. Update: (LOB).

11.6 Working Document Annual Events - (BN) - Councillors to note.

11.7 New Cabinet Member for Parish and Community Liaison, Councillor, Gwen Duchesne. Discuss dates for a meeting to be arranged.

12. Items raised by Councillors:

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at 7.30 p.m.**

B Newman

PARISH CLERK

Any queries, please contact Beverley Newman (Parish Clerk)

Email: clerk@templetonparishcouncil.org.uk

Page 4