

TEMPLETON PARISH COUNCIL

**Agenda for the meeting of Templeton Parish Council to be held
Tuesday 24th September 2024 - 7:30pm at Templeton Village Hall.**

Members: Cllr L O'Brien, (LOB), Cllr D Leeming, (DL), Cllr J Dent, (JD), Cllr S Stone, (SS),
Cllr J O'Brien, (JOB), Parish Clerk - Beverley Newman (BN).

Councillors, you are hereby summoned to attend a meeting of Templeton Parish Council, to be held in Templeton Village Hall on Tuesday 24th September 2024 for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting.

**Members: Mrs. L. O'Brien (Chairman), Mr. D. Leeming (Vice-Chairman), Mrs. J. Dent,
Mr. J. O'Brien, Mrs. S. Stone.**

1. Apologies for Absence:

2. Declarations of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, in items to be considered at this meeting.

3. Public Forum: An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. No member of the public will speak for more than 3 minutes. The period of time designated for public participation shall not exceed 15 minutes.

4. Minutes of the previous meetings had been circulated prior to this meeting:
To agree the minutes as an accurate record of the parish meetings held on 23rd July 2024.

Addition to draft minutes, Public Forum, item 3, paragraph 2 of parish meeting held on 23rd July 2024 to be approved by councillors as follows: 'When asked by the Parish Council, Cllr Chesterton said he was unsure as to whether the just issued approval of the PNAG would need to be cancelled and re-issued with the correct details'.

5. Planning: To note any planning decisions made by MDDC and comment on any planning applications received before the meeting:

24/01003/PNAG Prior Notification for the erection of an agricultural storage building NGR 287202 - 114206 Cleave Farm Templeton - DETERMINED - to note.

24/00002/CLU Certificate of lawfulness for the existing use of building as a dwelling for a period in excess of 4 years - Broomclose Wood Templeton, Devon - DETERMINED - to note.

- 5.1 Menchine Farm - Erection of Eco Laundry Shed with Anaerobic Digester Ref: 24/00825/FULL as discussed at meeting on 23rd July 2024 - Contact to be made with Cllr P. Colthorpe at Mid Devon District Council. **Update:** (JD).
- 5.2 Member of the public had discussions at the meeting on 23rd July 2024 - Slurry/digestate lagoon on former Fernlea Lands. Ref: 24/00893/PNAG - misrepresentation of a prior notification regarding her property. **Update:** (LOB/BN).
- 5.3 Additional member of the parish had sent an email to the parish council which was discussed at the meeting on 23rd July 2024 relating to above slurry/lagoon (item 5.2) - requested parish council to pass their email to MDDC and Environmental Health - **Update:** (BN).
- 5.4 Wildlife and Countryside Act 1981 - Section 53 - Order Making Authority: Devon County Council Title of Order: Devon County Council (Footpath No. 4 Templeton) Definitive Map Modification Order 2022.

6. Matters arising from the minutes not covered elsewhere on this agenda:

- 6.1 Distribution of letter with respect to the legal and statutory obligations of The Parish Council - village hall newsletter. **Update:** (LOB.)
- 6.2 Gov.uk domain **Update:** (BN).

7. Reports:

- 7.1 County and District Council - No reports submitted.
- 7.2 Parish Councillors - No reports submitted.
- 7.3 Village Hall - **Update:** (LOB) Summer Fete. **Update:** (JD) Potential asbestos located at the village hall.
- 7.4 Parochial Church Council - **Update:** (LOB) Painting of Church walls. Harvest supper and Christmas activities.
- 7.5 Mid Devon District Council - No reports submitted.

8. Finance:

- 8.1 Banking Administration Management - **Update:** (DL/JD) removal of previous clerk (SS) from correspondence.
- 8.2 Clerk (BN) access to bank account – **Update** (LOB).
- 8.3 Process of reclaiming HRMC and VAT - **Update:** (LOB/BN).
- 8.4 Invoices - to approve any invoices or expense claims presented for payment:

A4 Lever Arch Files x 4	
Document Wallets x 2	
<u>A4 Box Files x 4</u>	<u>Total £2.50 (BN)</u>

A4 Plastic Files x 6	
<u>Box File x 1</u>	<u>Total £3.00 (BN)</u>

A4 Cardboard Files x 20
Telephone/Address Record Book

Box of Staples

**Photocopy Paper 40 sheets
sheets**

Total £6.00 (BN)

Photocopy Paper

Total £3.50 (BN)

**Dell Laptop - Latitude 7940 - Templeton Parish
Council business**

Total £80.00 (BN)

DALC Invoice 5921 Clerk's Finance Webinar

Total £36.00

- 8.5 To note any receipts since the last meeting and the bank balances - Bank Reconciliation 1st July 24 – 31st August 24 - to approve and minute - signed by Chairman and Clerk.
- 8.6 S137 of the Local Government Act 1972 enables local councils to spend a limited amount of money for purposes for which they have no other specific statutory expenditure - **Update:** (LOB/BN).
- 8.7 Finance Courses (BN) for approval by Councillors - Budgeting - £0 nil course fee.

9. Correspondence/Items to Discuss:

- 9.1 Telephone Box - **Update:** (LOB) Templeton Telephone Exchange.
- 9.2 Grit Bin - **Update:** (LOB) Relocation **Update:** (SS) Current storage of salt in grit bins.
- 9.3 Ditch Clearance - **Update:** (LOB/JD) Raise a report to be forwarded to Cllr Chesterton.
- 9.4 Devon Highways Measurement Sign **Update:** (LOB) to raise historic report and send to Cllr Chesterton.
- 9.5 Unusable and dangerous passing places on our roads - **Update:** (LOB/SS) Arrange meeting with Highways Officer.
- 9.6 Templeton Parish Council website - **Update:** (LOB) Investigate additional sources of information for the website.
- 9.7 Keys of village hall for clerk (BN) - **Update:** (JD).
- 9.8 Community Wildlife Grant Scheme - **Update:** (LOB/BN).
- 9.9 Ashley Recycling Centre - **Update:** (SS) Convey to Parishioners.
- 9.10 Noticeboard by the telephone box - **Update:** (DL).
- 9.11 Working Document Annual Events - (BN) - Councillors to note.
- 9.12 Parish Council Meeting dates for 2025 to be agreed by councillors.

10. Items raised by Councillors:

10.1 Public transport for residents of Templeton (LOB).

**Agenda for Templeton Parish Council Meeting to be held at Templeton Village Hall on
Tuesday 24th September 2024
at 7.30 p.m.**

B Newman

PARISH CLERK

Any queries, please contact Beverley Newman (Parish Clerk)

Email: clerk@templetonparishcouncil.org.uk