

TEMPLETON PARISH COUNCIL

Agenda for the meeting of Templeton Parish Council to be held Tuesday 23rd July 2024 - 7:30pm at Templeton Village Hall.

Members: Cllr L O'Brien, (LOB), Cllr D Leeming, (DL), Cllr J Dent, (JD), Cllr S Stone, (SS), Cllr J O'Brien, (JOB), Parish Clerk - Beverley Newman (BN).

Councillors, you are hereby summoned to attend a meeting of Templeton Parish Council, to be held in Templeton Village Hall on Tuesday 23rd July 2024 for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting.

Members: Mrs. L. O'Brien (Chairman), Mr. D. Leeming (Vice-Chairman), Mrs. J. Dent, Mr. J. O'Brien, Mrs. S. Stone.

Attending: Cllr R. Chesterton, Devon County Councillor for Tiverton West.

1. Apologies for Absence:

2. Declarations of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, in items to be considered at this meeting.

3. Public Forum: An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. No member of the public will speak for more than 3 minutes. The period of time designated for public participation shall not exceed 15 minutes.

4. Minutes of the previous meetings had been circulated prior to this meeting.
To agree the minutes as an accurate record of the parish meetings held on 28th May 2024 and the EGM on 18th June 2024.

5. Planning: To note any planning decisions made by MDDC: Date of Permission: 3rd July 2024
Erection of 2 agricultural buildings Location: Mount Pleasant Farm Templeton Tiverton Devon Site
Vicinity Grid Ref: 286980/114584 MID DEVON DISTRICT COUNCIL HEREBY GRANTS FULL PLANNING PERMISSION FOR THE ABOVE DEVELOPMENT:
To comment on any planning applications received before the meeting - No new planning applications at time of agenda finalisation.

6. Matters arising from the minutes not covered elsewhere on this agenda.

6.1 Update: (LOB) Distribution of letter with respect to the legal and statutory obligations of the Parish Council

6.2 Update: (BN) Website regarding Cruwys Morchard website provider

7. Reports

7.1 County and District Council

7.2 Parish Councillors

7.3 Village Hall - **Update:** (LOB) Parochial Church Council – ‘walking’ or car quiz to raise funds. Harvest Festival, Village Fete and AGM on 29th May 2024

7.4 Parochial Church Council

7.5 Mid Devon District Council

8. Finance

8.1 Banking Administration Management - **Update:** (JD) removal of previous clerk (SS) from Correspondence

8.2 Clerk (BN) access to bank account

8.3 AGAR (Annual Governance and Accountability Return) and Notice of the Period for the exercise of public rights displayed. **Update:** (LOB) Confirmation of publication on website.

8.4 Invoices - to approve any invoices or expense claims presented for payment:

Internal Auditor payment for internal audit 2023/24	£70.00
Devon Association of Local Councils Training Clerk Essentials 2 and 3	£72.00
(BN) Clerk – Photocopy paper	£ 4.20

8.5 To note any receipts since the last meeting and the bank balances - Bank Reconciliation 1st April 24 – 30th June 24– to approve and minute – signed by Chairman and Clerk

8.6 Budget 24/25 – Insurance/HRMC/S137/VAT – to approve and minute

8.7 Clerk/RFO - NJC Spinal column point adjustment SCP13. Hourly rate 2p increase backdated from 05.04.2024. To approve and minute agreement of any nationally agreed annual pay award

9. Correspondence/Items to Discuss

9.1 Telephone Box - **Update:** (LOB) Templeton Telephone Exchange

9.2 Grit Bin - **Update:** (LOB) Additional grit bin

9.3 Ditch Clearance - **Update:** (LOB), (JD) Ditch clearance costs raised with Village Hall

9.4 Devon Highways Measurement Sign

9.5 SBI Number (Single Business Identifier Number)- **Update:** (LOB) Confirmation of link published on PC website and information ‘flagged’ with St. Margaret’s Church and Village Hall

9.6 Templeton Parish Council website - **Update:** (LOB) New photographs on website

9.7 Minutes and Agenda’s on the website - duration of publication on website - to approve and minute

9.8 Keys of village hall for clerk (BN) - **Update:** (JD)

9.9 Receiving Parish Council paperwork electronically - permission renewal form to be signed by councillors

9.10 Unusable and dangerous passing places on our roads

9.11 Community Wildlife Grant Scheme

9.12 Clerk Training: Gov.uk domain (BN)

9.13 Clerk Training: Essentials 3 Clerk Training – ‘explores what a good council looks like and working with the community’ (BN)

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Templeton Village Hall on
Tuesday 23rd July 2024
at 7.30 p.m.**

B Newman

PARISH CLERK

**Any queries, please contact Beverley Newman (Parish Clerk)
Email: clerk@templetonparishcouncil.org.uk**